

MINUTES OF THE 34TH ANNUAL GENERAL MEETING OF THE CHANGI AIRPORT RECREATION CLUB (CARC) HELD ON 27 JUNE 2024 AT 6.23PM AT THE CLUBHOUSE, LEVEL 3 & 3M, T2 CARPARK 2B, SINGAPORE CHANGI AIRPORT

Present:

Tan Lye Teck Deputy Chairman

2023/24 Management Committee

Kelvin Tan	President
Chee Yen Ting	Vice President
Jillian Chan	Honorary Secretary
Chang Ee Ping Barbara	Elected Committee Member
Jasbir Singh	Elected Committee Member
Kenneth Lim	Elected Committee Member
Mohammad Zaki Bin Ariffin	Elected Committee Member
Soh Jun Liang	Elected Committee Member
Tan Ho Seng	Elected Committee Member
Yew Wui Wah Kris	Elected Committee Member
Annie Chia	Co-opted Committee Member
Bala Palani	Co-opted Committee Member

Absent with Apologies:

Han Kok Juan	Chairman
Cao Guodong	Honorary Treasurer
Addison Low	Elected Committee Member
Lai Kwan Keong	Elected Committee Member
Lee Beng Thye	Elected Committee Member
Ashraf Ali	Co-opted Committee Member

Members' Attendance (See Annex A):

Ordinary Members	: 20
Special Members	: 40
Associate Members	: 5

1	COMMENCEMENT OF 34th CARC ANNUAL GENERAL MEETING (AGM)
1.1	President called the 34 th CARC Annual General Meeting (AGM) to order at 6.23pm.
1.2	Assistant Club Manager ("ACM") welcomed members attending the AGM in person at CARC Paya Lebar Function Room.

1.3	ACM announced that the AGM required quorum had been met and presented the meeting agenda.
1.4	In his opening remarks, Deputy Chairman shared his pleasure of seeing CARC becoming vibrant again with activities conducted from teambuilding to training and social events. He hoped that CARC would continue to provide members a place to gather and bond. Deputy Chairman expressed his appreciation to the CARC management committee and staff for their hard work.
1.5	President highlighted some notable activities such as the opening of a new CARC in-house café, Cahaya Singapura, the inaugural Oktoberfest and the CARC Gala Dinner, which received the biggest turnout ever. He shared on the recreational enhancements made at CARC, including a new mahjong room, enhanced karaoke system and new treadmills in the gym.
1.6	President also shared the Management Committee's aspiration to bring the whole airport community together and informed the meeting of the upcoming Changi Airport Inter-Agency Games.
1.7	<p>President thanked outgoing Honorary Secretary, Ms Jillian Chan, and introduced Mr Kenneth Lim as the incoming Honorary Secretary.</p> <p>He also expressed gratitude to outgoing committee members, Mr Addison Low and Mr Lai Kwan Keong for their service. Mr Low stepped down after 21 years on the CARC Management Committee.</p> <p>President added that Mr Lee Beng Thye would be stepping down from his position as an elected member and would continue his service in CARC as a co-opted member.</p>
2	APPOINTMENT OF MANAGEMENT COMMITTEE FOR YEAR 2024/2025
2.1	<p>ACM announced that under article 14(a) of the CARC Constitution, Chairman, Mr Han Kok Juan, in consultation with Deputy Chairman, Mr Tan Lye Teck, had made the following executive appointments for Year 2024/2025:</p> <p>President: Mr Kelvin Tan (CAG) Vice President: Ms Chee Yen Ting (CAAS) Honorary Secretary: Mr Kenneth Lim (CAAS) Honorary Treasurer: Mr Cao Guodong (CAG)</p>
3	APPOINTMENT OF ELECTED MEMBERS TO YEAR 2024/25 MANAGEMENT COMMITTEE

3.1	<p>Under Article 14(b) of the CARC Constitution, six to ten Ordinary and Special Committee Members shall be elected to the CARC Management Committee. At the closing date of nomination, ten nominations were received. ACM introduced the following nominees:</p> <p>Nominated Members Standing for Election to the 2024/25 Management Committee:</p> <table border="1" data-bbox="284 371 1439 837"> <tr><td>Bala Palani</td><td>CAAS</td></tr> <tr><td>Mohd Zaki Ariffin</td><td>CAAS</td></tr> <tr><td>Soh Jun Liang</td><td>CAAS</td></tr> <tr><td>Tan Ho Seng</td><td>CAAS</td></tr> <tr><td>Yew Wui Wah Kris</td><td>CAAS</td></tr> <tr><td>Chang Ee Ping Barbara</td><td>CAG</td></tr> <tr><td>Danny Soh</td><td>CAG</td></tr> <tr><td>Jasbir Singh</td><td>CAG</td></tr> <tr><td>Joey Yip</td><td>CAG</td></tr> <tr><td>Xie Jian Xiang</td><td>CAG</td></tr> </table> <p>Resolution 1: The members approved the election of the CARC 2024/2025 Management Committee Members.</p> <p>Proposed: Ma Wai Yiu Seconded: Tan Beng Hwee</p> <p>Resolution accepted.</p>	Bala Palani	CAAS	Mohd Zaki Ariffin	CAAS	Soh Jun Liang	CAAS	Tan Ho Seng	CAAS	Yew Wui Wah Kris	CAAS	Chang Ee Ping Barbara	CAG	Danny Soh	CAG	Jasbir Singh	CAG	Joey Yip	CAG	Xie Jian Xiang	CAG
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3.2	<p>ACM introduced the members who would be co-opted to the 2024/25 Management Committee.</p> <p>Co-opted Committee Members:</p> <table border="1" data-bbox="284 1279 1439 1420"> <tr><td>Annie Chia</td><td>CAAS</td></tr> <tr><td>Ashraf Ali</td><td>CAG</td></tr> <tr><td>Lee Beng Thye</td><td>CAG</td></tr> </table>	Annie Chia	CAAS	Ashraf Ali	CAG	Lee Beng Thye	CAG														
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4	CONFIRMATION OF MINUTES OF 33rd ANNUAL GENERAL MEETING																				
4.1	<p>Resolution 2: The members approved the minutes of the 33rd Annual General Meeting held on 28th June 2023 with no comments or amendments.</p> <p>Proposed: Md Zaki Ariffin Seconded: Barbara Cheng</p> <p>Resolution accepted.</p>																				
5	CONFIRMATION OF ACCOUNTS FOR FINANCIAL YEAR ENDED 31ST MARCH 2023																				
5.1	<p>Resolution 3: The AGM approved the accounts for the financial year ended 31st March 2024.</p>																				

	<p>Proposed: Lim Yeong Chai Seconded: Tan Ho Seng</p> <p>Resolution accepted.</p>			
6	APPOINTMENT OF AUDITOR			
6.1	<p>Resolution 4: The Management Committee was authorised to appoint an auditor as it deemed fit for FY2024/2025 during the meeting.</p> <p>Proposed: Soh Jun liang Seconded: Tan Kwang Wei</p> <p>Resolution accepted.</p>			
7	APPROVAL OF CONSTITUTIONAL CHANGES BASED ON ROS REQUIREMENTS			
7.1	<p>President highlighted the proposed key changes to the constitution, specifically, the streamlining of CARC membership tiers, removal of the dated clause on prohibition of recreational mahjong play, allowing Associate members with the relevant expertise and passion to contribute and serve as co-opted committee members without voting rights, and the increase in number of co-opted members. He sought the club members’ support on the recommendation.</p>			
7.2	<p>Resolution 5: The AGM approved the ten constitutional changes tabled. As required by the Registrar of Societies (ROS), the constitutional changes were confirmed.</p> <p>Proposed: Peter Wee Seconded: Lim Wei Wei</p> <p>Resolution accepted.</p>			
7.3	<p>Amendment 1: Article 1</p> <table><tr><td><p>DEFINITIONS “Members” refer to Honorary, Special, Ordinary, Associate, Associate Social and Supplementary Members;</p></td><td><p>DEFINITIONS “Members” refer to Honorary, Special, Ordinary, Associate and Social Members;</p></td></tr></table> <p>Amendment 2: Article 4</p>		<p>DEFINITIONS “Members” refer to Honorary, Special, Ordinary, Associate, Associate Social and Supplementary Members;</p>	<p>DEFINITIONS “Members” refer to Honorary, Special, Ordinary, Associate and Social Members;</p>
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<p>MEMBERSHIP</p> <p>(e) Associate Social; and (f) Supplementary Members</p> <p><u>Special Members</u> All employees of CAG are eligible to be Special Members of the Club.</p> <p><u>Associate Members</u> Retired employees of the CAAS, employees of subsidiary companies of CAAS, retired employees of CAG, employees of subsidiaries of CAG and serving public employees at Singapore Changi Airport may at the discretion of the Committee be considered for Associate Membership.</p> <p><u>Associate Social</u> Serving private employees at Singapore Changi Airport may at the discretion of the Committee be considered for Associate Social Membership.</p> <p><u>Supplementary Members</u> Ordinary, Special and Associate Members may recommend their parents, relatives or friends for Supplementary Membership for a term determined by the Committee, which term shall be of not less than 12 months in duration.</p> <p>Any individual may at the discretion of the Committee be considered for Supplementary Membership, for a term determined by the Committee. Subsequent membership renewal and its term for such members shall be determined by the Committee.</p>	<p>MEMBERSHIP</p> <p>(e) Social Members;</p> <p><u>Special Members</u> All employees of CAG and CAI are eligible to be Special Members of the Club.</p> <p><u>Associate Members</u> Retired employees of the CAAS, employees of subsidiary companies of CAAS, retired employees of CAG and CAI, employees of subsidiaries of CAG; and serving airport staff of other public and private organisations at Singapore Changi Airport may at the discretion of the Committee be considered for Associate Membership.</p> <p><u>Social Members</u> Ordinary, Special and Associate Members may recommend their parents, relatives or friends for Social Membership for a term determined by the Committee, which term shall be of not less than 12 months in duration.</p> <p>Any individual may at the discretion of the Committee be considered for Social Membership, for a term determined by the Committee. Subsequent membership renewal and its term for such members shall be determined by the Committee.</p>
<p>Amendment 3: Article 7</p>	
<p>RIGHTS AND PRIVILEGES OF MEMBERS</p> <p>Associate Social and Supplementary Members shall have restricted privileges.</p>	<p>RIGHTS AND PRIVILEGES OF MEMBERS</p> <p>Social Members shall have restricted privileges.</p>
<p>Amendment 4:Article 8</p>	
<p>APPLICATION FOR MEMBERSHIP</p> <p>Application for Ordinary, Special, Associate, and Associate Social Membership shall be</p>	<p>APPLICATION FOR MEMBERSHIP</p> <p>Application for Ordinary and Special Membership shall be submitted by the</p>

	<p>submitted to the Committee by the individual employees and retired employees of the CAAS or CAG, employees of subsidiary companies of CAAS or CAG and the competent public or private organisations at Singapore Changi Airport on behalf of their employees.</p> <p>Application for Supplementary Membership shall be submitted to the Committee by the recommending Ordinary, Special or Associate Member.</p> <p>Successful applicants shall be duly notified through their organisations and provided with a copy of the Club's Constitution and its By-laws.</p>	<p>respective organisation on behalf of their employees. Applications for Associate Membership, retired employees of the CAAS or CAG, employees of subsidiary companies of the CAAS or CAG and the competent public or private organisations at Singapore Changi Airport shall be submitted to the Committee by the individual employees.</p> <p>Application for Social Membership shall be submitted to the Committee by the recommending Ordinary, Special or Associate Member.</p> <p>Successful applicants shall be duly notified through their organisations or through the Club directly and provided with a copy of the Club's Constitution and its By-laws.</p>
Amendment 5: Article 10		
	<p>MEMBERS' FAMILIES</p> <p>The spouses and lawful children of Members' (except Associate Social and Supplementary Members) may use the Club's facilities on such conditions and at such times as shall be decided by the Committee.</p>	<p>MEMBERS' FAMILIES</p> <p>The spouses and lawful children of all Members (except Social Members) may use the Club's facilities on such conditions and at such times as shall be decided by the Committee.</p>
Amendment 6: Article 11		
	<p>GUESTS</p> <p>Members (except Associate Social and Supplementary Members) may invite guests to the Club for the purpose of playing games and for such other purpose and on such conditions including payment of a guest fee as the Committee shall from time to time prescribe provided that such Members must be present at the Club at the same time as their guests and such invitation does not in any way interfere with the convenience of other Members</p>	<p>GUESTS</p> <p>Members (except Social Members) may invite guests to the Club for the purpose of playing games and for such other purpose and on such conditions including payment of a guest fee, as the Committee shall from time to time prescribe. This is provided that such Members must be present at the Club at the same time as their guests and such invitation does not in any way interfere with the convenience of other Members.</p>
Amendment 7: Article 13 (c)		
	<p>RESIGNATION AND EXPULSION (c) for arrears of subscriptions in excess of three months.</p>	<p>RESIGNATION AND EXPULSION (c) for arrears of subscriptions in excess of one month.</p>

Amendment 8 – Articles 14 (a), (b) and (c)	
<p>MANAGEMENT COMMITTEE</p> <p>(a) The management of the Club shall be entrusted to a Committee comprising the following officials</p> <p>A Honorary Secretary) Appointed by the Chairman, in consultation with the Deputy Chairman, with two appointees from Ordinary Members and two appointees from Special Members.</p> <p>6 – 10 Ordinary Committee Members / Convenors</p> <p>(b) Elected at the AGM The Ordinary Committee Members / Convenors shall be elected by Ordinary Members and Special Members at the AGM. The Ordinary Members or Special Members elected as Ordinary Committee Members / Convenors shall not be from the same Division of the CAAS or CAG and there shall be equal number of representation from Ordinary Members and Special Members.</p> <p>(c) The Committee may co-opt from among the Ordinary Members and Special Members not more than 4 Members to serve on the Committee.</p>	<p>MANAGEMENT COMMITTEE</p> <p>(a) The management of the Club shall be entrusted to a Committee comprising the following officials:</p> <p>An Honorary Secretary) Appointed by the Chairman, in consultation with the Deputy Chairman, with two appointees from Ordinary Members and two appointees from Special Members.</p> <p>6 – 10 Ordinary Committee Members / Convenors</p> <p>(b) Elected at the AGM The Ordinary Committee Members / Convenors shall be elected by Ordinary Members and Special Members at the AGM. There shall be equal number of representations from Ordinary Members and Special Members.</p> <p>(c) The Committee may co-opt from among the Ordinary, Special and Associate Members not more than 6 Members to serve on the Committee.</p>
Amendment 9 – Articles 17 (b), (d) and (e)	
<p>GENERAL MEETINGS</p> <p>(b) The Honorary Secretary shall send a notice to all Members (except Associate Social and Supplementary Members) stating time, venue and business to be transacted, at least 14 days before the AGM.</p> <p>(d) At all General Meetings, 50 or ¼ of the total voting Members present, whichever is lower, shall form the quorum. In the event of there being no quorum, the General Meeting shall be adjourned for an hour.</p> <p>(e) The Honorary Secretary shall convene an Extra-Ordinary General Meeting (EGM) at any time on the request of the Committee, or a requisition by at least 25 Ordinary Members or</p>	<p>GENERAL MEETINGS</p> <p>(b) The Honorary Secretary shall send a notice to all Members (except Social Members) stating time, venue and business to be transacted, at least 14 days before the AGM.</p> <p>(d) At all General Meetings, 50 or ¼ of the total voting Members present, whichever is higher shall form the quorum. In the event of there being no quorum, the General Meeting shall be adjourned for an hour.</p> <p>(e) The Honorary Secretary shall convene an Extra-Ordinary General Meeting (EGM) at any time on the request of the Committee, or a requisition by at least 25 Ordinary or Special</p>

	Special Members. Members (except Associate Social and Supplementary Members) shall be given at least 7 days clear notice of the EGM.	Members. Members (except Social Members) shall be given at least 7 days clear notice of the EGM.
	Amendment 10: Article 19	
	PROHIBITIONS (a) Unless with the approval of the relevant authorities, gambling of any kind and the playing of paikow or mahjong, whether for stakes or not, is forbidden on the Club premises. The introduction of materials for gambling or drug taking and of bad characters into the premises is prohibited.	PROHIBITIONS [Removed] Unless with the approval of the relevant authorities, gambling of any kind and the playing of paikow or mahjong, whether for stakes or not, is forbidden on the Club premises.
8	ANY OTHER MATTERS	
8.1	The meeting was informed that no written matters, of which 14 clear days' notice had been given, were received by the closing date.	
9	ADJOURNMENT OF MEETING	
9.1	The 34 th CARC Annual General Meeting ended at 6.50pm.	

Recorded by: Farah Amira, Club Executive

Vetted by: Jillian Chan, Honorary Secretary, Management Committee 2023/24

Approved by: Kelvin Tan, President, Management Committee 2023/24

ANNEX A

No.	Name	Membership	Company
1	BALA PALANI	ORDINARY	CAAS
2	CHEE YEN TING	ORDINARY	CAAS
3	CHIA ANNIE	ORDINARY	CAAS
4	CHIA ZUAN BAO	ORDINARY	CAAS
5	HUANG SHIYUN	ORDINARY	CAAS
6	JILLIAN CHAN JI XUAN	ORDINARY	CAAS
7	KENNETH LIM WEIZHI	ORDINARY	CAAS
8	LIM MIN CHAO	ORDINARY	CAAS
9	MA WAI YIU	ORDINARY	CAAS
10	MOHAMMAD ZAKI BIN ARIFFIN	ORDINARY	CAAS
11	PETER WEE SOON BENG	ORDINARY	CAAS
12	SHAH PECK NEE JONI	ORDINARY	CAAS
13	SOH JUN LIANG	ORDINARY	CAAS
14	TAN BENG HWEE	ORDINARY	CAAS
15	TAN HO SENG	ORDINARY	CAAS
16	TAN KWANG WEI	ORDINARY	CAAS
17	WONG CHOOI FUN HELEN	ORDINARY	CAAS
18	YEW WUI WAH KRIS	ORDINARY	CAAS
19	YIP EN SHEN RUSSELL	ORDINARY	CAAS
20	ZACHARY SEAH XIANG YU	ORDINARY	CAAS
21	ANG HUI KIAN JANICE	SPECIAL	CAG
22	CHEN QING RUI REY	SPECIAL	CAG
23	CHENG EE PING BARBARA	SPECIAL	CAG
24	CHENG KAI LI KELLY	SPECIAL	CAG
25	HAN JIAHUI	SPECIAL	CAG
26	HILDA THIAN QING WEI	SPECIAL	CAG
27	JASBIR SINGH SANDHU	SPECIAL	CAG
28	KHOO QI SHENG LEWIS	SPECIAL	CAG
29	LEAN JIN RONG	SPECIAL	CAG
30	LIM WEI WEI	SPECIAL	CAG
31	LIM YEONG CHAI	SPECIAL	CAG
32	LOH WAN RONG	SPECIAL	CAG

33	LOW BOON CHIN	SPECIAL	CAG
34	LOW KIAT NARD	SPECIAL	CAG
35	LOY WEE FANG	SPECIAL	CAG
36	PAK PEI XUAN, ERINNA	SPECIAL	CAG
37	PUAR TECK JIN	SPECIAL	CAG
38	SAMINATHAN THANAM	SPECIAL	CAG
39	SARIFUDDIN BIN ADAM	SPECIAL	CAG
40	SEAH ZUO QIN JACQUELINE	SPECIAL	CAG
41	SEE KIM WHATT LINCOLN ALWIN	SPECIAL	CAG
42	SENG JIA HUI	SPECIAL	CAG
43	SIN LAI MING YVONNE	SPECIAL	CAG
44	SOH XINGDA DANNY	SPECIAL	CAG
45	TAN AI LIAN TAL	SPECIAL	CAG
46	TAN CHUAN YANG	SPECIAL	CAG
47	TAN JIA XIN	SPECIAL	CAG
48	TAN LYE TECK	SPECIAL	CAG
49	TENG KOK HENG	SPECIAL	CAG
50	TEO MEIXIAN CELINA	SPECIAL	CAG
51	TRACY CHOW MAN YEE	SPECIAL	CAG
52	VANESSA POH YU JUN	SPECIAL	CAG
53	WANG MEI YANG	SPECIAL	CAG
54	WONG LIANG YEW	SPECIAL	CAG
55	XIA TIAN	SPECIAL	CAG
56	XIE JIAN XIANG	SPECIAL	CAG
57	YEO MUI JUN GRACE	SPECIAL	CAG
58	YEO SU HUI ANGIE	SPECIAL	CAG
59	YIP DONG YI JOEY	SPECIAL	CAG
60	ZHANG SHUYI	SPECIAL	CAG

No.	Name	Membership
1	FOO JEE YANG	ASSOCIATE
2	RAYMOND SEAH	ASSOCIATE
3	SALIM SURI	ASSOCIATE
4	KENNETH LIM SENG BOCK	ASSOCIATE
5	GOH CHOON CHIANG	ASSOCIATE